



PO Box 442, Kenova, WV 25530

Email: info@CKAutumnFest.com

Business & Political Booth Application for 2023

Application Deadline October 1st

Booth setup will be October 21st (Rain date October 28th)
at the Ceredo Plaza, Ceredo, WV from 11:00am – 4:00pm

Name of Business _____

Address _____

City _____ State _____ Zip _____

Person Responsible for Business Booth _____

Phone _____ Email _____

\$50 fee for up to 10 x 10 foot space. *C-K AutumnFest provides space only.* There is no electrical service available. The vendor provides tables, chairs, canopies, etc.

Please list all items to be sold:

All items listed above are subject to approval by the board of directors. If you are accepted and deletions are necessary you will be notified of deletion(s).

Once your application is received and approved you will receive a confirmation email or phone call notifying you of your acceptance along with a confirmation number. You will receive this email within two weeks of our receiving your application. If you do not receive a confirmation email, please call or send us an email to let us know you did not receive it. Please print the email and bring it with you when you come to set up your booth. *You must bring your confirmation number with you in order to set up at the C-K AutumnFest.*

Any business *selling food products and/or offering samples of their food product* must provide a copy of a valid insurance policy or certificate of insurance (naming the C-K AutumnFest as the “additional insured”). Please include certificate of insurance with this application. The C-K AutumnFest Board of Directors will require documentation of insurance before the business will be allowed to set-up. Businesses must have a current insurance policy in effect.

Insurance Company: _____ Policy Number: _____

Indemnification

The business agrees to indemnify, hold harmless, and defend the sponsor(s), management or agents of the C-K AutumnFest., collectively or individually, for any loss or injury, that may arise or occur, by or to the independent contractor, his employees or agents, his property or merchandise, from any causes or negligence, natural or otherwise, during or while conducting any business or any other related activities by himself or his agents, in connection with this contract or any other agreement or contract. By submitting this application for business space, I/we, having read the Business Booth Rental Agreement, accept and agree to be bound by the terms listed in them. I hereby release the C-K AutumnFest Board from any and all claims arising from my participation in said festival.

Signed: _____

Title: _____ Date: _____

Make check payable to: C-K AutumnFest

Mail the application to: C-K AutumnFest
Business/Political Booth Application

PO Box 442 Kenova, WV 25530

Application deadline is October 1st. Payment must accompany all applications. If you have questions, please e-mail: info@CKAutumnFest.com

For C-K AutumnFest Use Only:

Date Received: _____ Amount Paid: _____

Name on Check or Money Order: _____

Rules And Regulations - Booth Rental Agreement - 2023

Dates: Saturday October 21st (Rain Date October 28th)

Set-up: Vendors will be placed in their designated spots Saturday October 21st from 9:00am – 4:00pm. *These are the only hours vendors will be able to move in to their space unless other arrangements have been made prior to set-up day.*

Removal: All concessions must be removed no later than 4:00pm Saturday immediately following festival.

1. ALL AMPLIFYING SYSTEMS PROHIBITED.

2. SALE, USE, OR POSSESSION OF ANY INTOXICATING OR CONTROLLED SUBSTANCE OR BEVERAGE IS STRICTLY PROHIBITED. VIOLATORS WILL BE REMOVED FROM THE PREMISES AND MAY BE SUBJECT TO PROSECUTION.

3. SALE, POSSESSION, OR DISPLAY OF FIREARMS AND/OR AMMUNITION, ANY TYPE OF FIREWORKS, OR ANY OTHER ITEMS WHICH MAY CAUSE BODILY INJURY OR LOSS IS STRICTLY PROHIBITED.

4. SALE OR DISPLAY OF PORNOGRAPHIC OR SEXUALLY ORIENTED MATERIALS IS STRICTLY PROHIBITED.

5. VENDORS ARE TO CONDUCT THEMSELVES IN A PROFESSIONAL MANNER. ANYONE DISPLAYING RUDE AND UNEXCEPTABLE BEHAVIOR WILL BE ASKED TO LEAVE AND THEIR BOOTH FEE WILL NOT BE REFUNDED.

**** FESTIVAL MANAGEMENT WILL HAVE FINAL SAY IN ANY MATTER REQUIRING ARBITRATION.**